



*Stimpson Avenue Academy
Stimpson Avenue Northampton NN1 4LR
Telephone: 01604 346800
E-Mail: office@stimpson.emat.uk*

*Head of School: Mrs L Clapton
Executive Head: Mrs Z McIntyre*

Important information reminder

Dear Parents/Carers,

Please can we remind you of the following:

- Our telephone number changed and the new number is **01604346800**. Please ensure this is the number to contact us.
- If your child is absent for any reason please contact the school office **everyday before 9:30**. If you are unable to contact us via phone, please send us an email to **office@stimpson.emat.uk**
- You must order your child's lunch on ParentPay (the latest to do so is **Sunday 8 days in advance**). Failure to do so will mean that your child may be without lunch. If you miss the deadline, you will need to send your child in with a healthy packed lunch (no nuts, crisps or chocolate). Any issues with ParentPay please contact the school office.
- Children Year 1- Year 6 are expected to have their PE kit **named** and stay for the week at school. They need to bring them every Monday and take them back home for washing on Friday.
- Please inform the school office of any changes to your contact details. We need to have your updated details in case of emergency.
- Children need to be in school on time and collected at the designated time at the end of the school day. Reception hours are: **8:30-3pm. Year 1-Year 6 8:45-3:15**. If you are running late to collect your child, please inform the school office. Children who are not collected on time will be put in to After School Club where parents will be charged at a standard rate of £9.00 per session.

Thank you for your co-operation.

Yours sincerely,

Stimpson Avenue Academy



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